****

**EQUIPMENT PURCHASE FORM**

**Equipment User and Title:**

**Product Description (laptop, digital camera, etc):**

**Purchase Date:**

**Purchase Price:**

**Make (Dell, Kodak, etc):**

**Model:**

**Serial Number:**

**Product Features (processor speed, memory, etc):**

**Accessories:**

**Software (if applicable):**

**Warranty Information:**

**Service Agreement (incl. code or contract number):**

**Anticipated Life Expectancy:**